

Brazos County



300 E. 26<sup>th</sup> St., Suite 216  
Bryan TX 77803  
(979) 361-4230-4240

*Marc Hamlin*  
District Clerk

**ISSUANCE OF PROCESS INSTRUCTIONS**  
**Writ of Execution/ Abstract**

Cause Number: \_\_\_\_\_

Please issue the following type of process:

Writ of Execution       Abstract

Requesting Party's Name, Address and Phone Number:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name and Address of each person to be served:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Fees:** \$8.00 per individual listed on Writ of Execution and/or Abstract

Date of Judgment: \_\_\_\_\_

Credits against Judgment: \_\_\_\_\_

**Please check one:**

- Attorney/Runner will pick up (Put in Runners Box)
- Mail to Attorney's Office/Requesting Party
- Forward Writ of Execution to Sheriff's Office (\$100.00 Sheriff's Fee)

**The Brazos County District Clerk's Office cannot issue any process until the above information is provided and the correct fees have been paid.**