

TELEPHONE CALLS DO NOT CONSTITUTE APPEARANCE.

Judges of Justice Courts of Brazos County, Texas

Michael P. McCleary

Wellborn Road South of Rock Prairie Road
Justice of the Peace Precinct 1
Mailing Address: P.O. Box 114
Wellborn, TX 77881
12845 FM 2154 - Suite 180
College Station, TX 77845
(979) 695-0136 Fax (979) 695-0324
e-mail: jp1@co.brazos.tx.us

Rick Hill

Anderson @ George Bush Drive
Justice of the Peace, Precinct 3
1500 George Bush Drive
College Station, TX 77840
(979) 693-2695 Fax (979) 764-1909
e-mail: jp3@co.brazos.tx.us

The County of Brazos has contracted with the Texas Department of Public Safety (DPS) to report instances of Failure to Appear (FTA) or Violate Promise to Appear (VPTA) within 10 business days required by the citation and all instances of a failure to pay any class c misdemeanor judgement and sentence. You may be denied renewal of you drivers license by the DPS should you fail to appear or pay your fine by order of the court.

Tommy A. Munoz

Across from Bryan Police Dept.
Justice of the Peace, Precinct 2
200 S. Texas Ave. Suite 114
Bryan, TX 77803
(979) 361-4190 Fax (979) 361-4191
e-mail: jp2-2@co.brazos.tx.us

Louis Garcia Jr.

Constable Annex across street from Brazos County Tax Office
Justice of the Peace Precinct 4
206 N. Washington
Bryan, TX 77803
(979) 361-4402 Fax (979) 361-4502
e-mail: jp4@co.brazos.tx.us

JUSTICE COURT COURTESY LETTER

This letter is furnished as a **courtesy** to you by the Justice Courts of Brazos County to assist you in processing the charges filed against you.

1. PLEASE NOTE: The Judge cannot discuss the merits of a pending judicial proceeding prior to trial (*Canon 3(5), Code of Judicial Conduct*). **This means the Judge cannot discuss your citation with you before the trial except for procedural questions.**
2. If you FAIL TO RESPOND to the charges BY THE APPEARANCE DATE SHOWN ON THE CITATION, your fine may increase, an additional charge may be filed against you for **Violate Promise to Appear** with warrants issued for your arrest. (*WARRANT FEES OF \$50.00 will be issued on each charge for EXECUTING OR PROCESSING A WARRANT.*)
3. A JUVENILE who fails to appear by the time and date on a citation may have their license suspended as required by law (Transportation Code Section 729.001). (Juveniles **MUST** be accompanied by parent or guardian for NON TRAFFIC OFFENSES.)
4. If you wish to ENTER a PLEA OF GUILTY or NOLO CONTENDERE, please indicate in the proper space provided. A plea of Nolo Contendere means that you do not contest the state's charges against you. The fine and conviction for a Nolo Contendere plea is the same as that for a plea of Guilty. Either plea indicates that you agree to waive appearance before the Court for trial.

Refer to the schedule shown on the reverse side to determine the total amount of fine(s) and costs acceptable by the Court. (These fines apply only to cases handled prior to court trial or judgment being entered.) RETURN A COPY OF THE CITATION AND THIS LETTER WITH YOUR REMITTANCE TO ASSURE PROPER CREDIT.

5. If you wish to enter a plea of **NOT GUILTY** and desire a trial, advise the court by checking **#4** on the Reply Form on or before the appearance date. You will be notified by the court when to appear for trial and any specific requirements of the court concerning bail requirements, etc.
6. DRIVING SAFETY COURSE (CCP Art. 45.0511, Driving Safety Course or Motorcycle Operator Course Dismissal Procedures): **(Holders of a CDL are NOT eligible for DSC.)**
 - A) You may be able to have this charge dismissed by successfully completing a driving safety course or a motorcycle operator training course. You will lose that right if, on or before your appearance date, you do not provide the court with notice of your request to take the course.
 - B) A CHARGE MAY BE DISMISSED BY COMPLETING A DRIVING SAFETY COURSE IF:
 1. You submit your application for the Driving Safety Course and it is approved by the Court.
 2. You are charged with a moving traffic violation other than 25 mph or more above the posted speed limit, or a speed of 95 mph or higher, passing a school bus, construction zone violations w/ workers present, or certain offenses involving traffic accidents;
 3. You have not completed an approved driving safety course in this state or another state during the 12 months immediately preceding the date of your ticket.
 4. You have a valid Texas Driver License other than a Commercial Driver License and you provide the court a copy.
 5. You provide the court with proof of liability insurance that complies with state law.
 6. You pay the court costs of the ticket (\$112.00) in the form of a cashier's check or money order made out to Brazos County.
 7. After the Court receives items requested in lines #1, #4, #5, and #6, due on or before your appearance date written on your ticket, you will be given 90 days to complete the following:
 - a. Obtain a copy of your driving record. You may do this online at www.texasonline.com with a credit card or completing the DPS form (available at www.txdps.state.tx.us) by following the instructions written on the form.
 - b. Complete a Driving Safety Course that is state approved. (A list is available at www.tea.state.tx.us/drive/.)

* Additional general information is available online at www.co.brazos.tx.us/courts/jp. Information about your case is available at <https://justiceweb.brazoscountytexas.gov/brazosportal> (JP criminal search) after the JP office receives and enters your case.

Pay By Cashier's Check or Money Order
NO PERSONAL CHECKS Payable to: Brazos County
 To pay online or by phone, call the appropriate Justice of the Peace office.

SCHEDULE OF ACCEPTABLE FINES (Including Court Cost)
APPLICABLE TO MOST MOTOR VEHICLES
 This schedule applies fines paid on or before your appearance date

CONTACT THE APPROPRIATE COURT **(IN PERSON OR IN WRITING)** FOR:

1. Charges or fines not listed
2. Fines for any offense which occurred in school zone
3. **CONSTRUCTION ZONE VIOLATIONS (W/ workers present)**
4. Commercial overweight truck fines MAY exceed \$7,000

You can look up your case at <https://justiceweb.brazoscountytx.gov/brazosportal> and perform a JP Criminal search available after court receives your case.

SPEEDING OVER THE LIMIT

1 mph to 9 mph.....	172.00
10 mph to 14 mph.....	212.00
15 mph to 19 mph.....	222.00
20 mph to 22 mph.....	232.00
23 mph to 24 mph.....	262.00
25 mph or over	302.00
School Zone	327.00

OTHER VIOLATIONS

Littering.....	402.00
Disregard Stop Sign / Traffic Light / Traffic Control Device	227.00
Window Tint.....	202.00
Racing or Contest of Speed	302.00
Passing Violations.....(Except Emergency Vehicles).....	177.00
Illegal or Improper Turn	187.00
*No Driver's License / No Hunting License / No fishing License	252.00
Expired Driver's License.....	252.00
Permit Unlicensed Person or Minor to Drive	252.00
Operate Unregistered / Expired Vehicle Registration	152.00
No Valid Inspection Certificate.....	152.00
Equipment Violations.....	202.00
Fail to Stop for School Bus.....	First Offense..... 502.00
Bicycle Violations.....	142.00
No Approved Motorcycle Helmet When Required.....	152.00
**No Liability Insurance	First Offense..... 402.00
Seat Belt Violation.....(Driver)	152.00
Unrestrained Child or Child Safety Seat Violation	152.00 - 252.00
Alcoholic Beverage Code Violations.....	Contact Court in Person or in Writing
Violate Promise to Appear (Traffic).....	282.00
Fail to Appear (Criminal).....	502.00
Public Intoxication	452.00

*Charges will be dismissed upon presentation of a valid driver's license or a hunter education certificate (if applicable) to the Court, provided the license was valid at the time the Citation was issued, and is presented to the Court within 10 days from the date the Citation was issued.

**Charges will be dismissed upon presentation of evidence of Liability Insurance to the Court, provided the insurance was valid at the time the Citation was issued and is verified by the Court.

Please Note: Neither the Justice Court nor the officer issuing the citation receives any portion of your fine(s). All such fines are deposited in the Brazos County Treasury.

DO NOT MAIL CASH

Plea Must Be Made In Writing or In Person On or Before Your Appearance Date
Telephone Call Does Not Constitute Appearance

REPLY FORM

Mail to the Justice Court Marked on the reverse side of this letter.
 Enclose a copy of the Citation and Your Drivers License with your reply.

You are required to keep the court advised of your mailing address until the case is disposed.

PLEASE PRINT OR TYPE:

Name (as appears on license)_____

Citation#_____ Date of Citation_____

Date cited to appear_____ Driver's License#_____

Mailing Address_____

City_____ State_____ Zip Code_____

Home Phone#(_____)_____ Cell Phone#(_____)_____

Complete either A or B below

A. PLEA FORM

Check One:

- 1. I hereby enter a plea of GUILTY and waive appearance for trial. CASHIER'S CHECK OR MONEY ORDER in the amount of the fine is enclosed payable to Brazos County.
- 2. I hereby enter a plea of NOLO CONTENDERE and waive appearance for trial. CASHIER'S CHECK OR MONEY ORDER in the amount of the fine is enclosed payable to Brazos County.
- 3. I hereby enter a plea of NOLO CONTENDERE and request deferred disposition (must contact appropriate court for details).
- 4. I hereby enter a plea of NOT GUILTY and request a. Trial by Judge b. Trial by Jury

Signed this _____ day of _____, 20_____, _____
 Signature of Defendant

B. DRIVING SAFETY COURSE APPLICATION

I hereby request to take a Driving Safety Course CCP Art. 45.0511. Enclosed is my notarized request, proof of liability insurance, a copy of my drivers license, and a cashier's check or money order in the amount of \$112.00
 School Zone \$137.00

My Plea is : Guilty Nolo Contendere

I certify that I have a valid Texas driver's license or permit; that the alleged speed was not 25 mph or more above the posted limit; or a speed of 95 mph or more and that I have not completed a course under CCP Art. 45.0511 within the past 12 months and am not in the process of taking such a course; and that I have not completed a course under CCP Art. 45.0511 which is not reflected on my driving record in this state or any other state.

I understand that I will be charged court costs and a dismissal fee and that these fees are non-refundable and must be paid to the court before my charge will be dismissed.

I understand that I am not eligible for the Driving Safety Course unless I provide proof of liability insurance as required by Texas Motor Vehicle Safety-Responsibility Act.

 Signature of Defendant-Under penalty of perjury

Signed this _____ day of _____, 20_____.

Acknowledged and signed before me

 Notary Public of the State of Texas

**JUVENILES 16 & UNDER MUST CONTACT COURT WITH PARENT
 OR GUARDIAN BEFORE THEIR APPEARANCE DATE**